



**Extended Learning
2146 Fenton Hall
Fredonia, New York 14063
716-673-3177**

Course Audit Policy

Subject to faculty and department approval, certain academic courses may be audited. The instructor is under no obligation to assess a course auditor's homework, class contributions, or examinations. The auditor receives no grade for the course, nor is any course transcript generated by The State University of New York at Fredonia. In addition, auditors are not provided certain other university services, such as email, internet access, etc. However, access to OnCourse is available as needed. Once enrolled, students may not change their enrollment status from audit to credit, or from credit to audit.

All persons who would like to audit a course must obtain and complete an Audit Form from Extended Learning -- whether a fee is required or not. The completed form must have the signatures of:

- The course instructor
- The chair of the department offering the course

Current full-time students, faculty and staff, Fredonia emeriti faculty and staff, and community members 60 years of age and older (with documentation) may audit courses without paying a registration fee. For all others:

- A non-refundable registration fee of \$50.00 will be charged.
- A parking sticker will be required to park a vehicle on campus (\$5.00, from the Office of Student Accounts).
- A library card will be required to remove circulation materials from the library (\$2.00 from Reed Library).

Audit privileges are not available in noncredit courses offered through Extended Learning; nor in any internship, directed study, practicum, OpenSUNY, or international study program/course.

The Application Form is on the attached page.

The State University of New York at Fredonia
Course Audit Application Form

Semester/Session: _____

Fredonia ID (if applicable): _____

Name: _____

Local Address: _____

Email Address: _____

Date of Birth: _____ Age: _____

Phone Number: () _____ - _____

Have you been convicted of a felony? Yes ☐ No ☐

Have you been dismissed and/or suspended from a college for disciplinary reasons? Yes ☐ No ☐

LIST THE COURSE TO BE AUDITED BELOW WITH THE NUMBER AND TITLE:

CRN/Subject/Course Number/Section (e.g. 30500/ENGL/100/01): _____

Course Title: _____

After securing the appropriate signatures, the Approval from the Director of Extended Learning is required for processing.

Instructor Date

Will the course auditor need access to OnCourse? Yes ☐ No ☐

Department Chair Date

Student Date

Director's Approval: _____ **Date:** _____

Fee(s): _____

Return this form to Extended Learning, 2146 Fenton Hall.

Admission to The State University of New York at Fredonia is based on the qualifications of applicant without regard to an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.

The authority to collect personal information is based on Section 355 (2) (h) of the New York Education Law.

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